



## Vacancy for

## – PLACEMENT PLUS

Job Title: Warehouse Assistant  
Contract Type: 6-month Fixed term  
Salary Range: £10.90 per hour  
Closing date: 26/11/2023

Job ID: **CRS1**  
Location: Stranraer  
Hours per week: 30

**Please note this post has restrictions – applicants must be unemployed and live in the Dumfries and Galloway area to accept a placement.**

**Are you currently unemployed and want an opportunity to build skills and confidence in the workplace? ... Then a paid work placement may be the right choice for you.**

**Community Reuse Shop** are offering a paid work experience placement where an individual will get the opportunity to build workplace skills and gain experience.

### What this placement looks like...

The placement is for 30 hours per week and will last 6-months. To be eligible for this exciting opportunity you must be unemployed and a resident of Dumfries and Galloway Council area and be willing to engage with workplace related learning.

While on placement you will be part of a team, working alongside colleagues and carrying out real tasks that bring value. In addition, training to support you to do the job and enhance your future work options will be provided.

The Warehouse Assistant will be responsible for assisting with the daily operations of the warehouse. This includes receiving and storing incoming products, maintaining the cleanliness and organisation of the warehouse space, and other warehouse related tasks.

- Receive incoming donations, verify items received and ensure they are accurately recorded
- Storing donations, supplies and materials in their designated place in the warehouse
- Maintain high standards of cleanliness and organisation of warehouse space
- Ensure warehouse safety, including the correct use of personal protective equipment (PPE)
- Report any incidents or discrepancies to the warehouse supervisor
- Ability to work as part of a team and take direction as needed
- Willingness to work flexible hours including evenings and weekends as required

This is an overview of the main details of the warehouse. There may be additional or different responsibilities and requirements.

For informal enquiries, please contact [donna@reusesshop.org.uk](mailto:donna@reusesshop.org.uk)

If you would like to apply for this opportunity, please click [Placement Plus Application \(office.com\)](#)

If you need support completing the application, or if you are completing in Word format please email to [placementplus@dumgal.gov.uk](mailto:placementplus@dumgal.gov.uk)

In line with the funding requirements for this post all successful applicants will be required to register with Dumfries and Galloway Council's Employability and Skills Service. Support and further information will be provided.

**The Employability & Skills Service also has many other ways to support you along your employment journey, so please get in touch by emailing [ESS@dumgal.gov.uk](mailto:ESS@dumgal.gov.uk)**